



CARROLL COUNTY SHERIFF'S OFFICE

Sheriff James T. DeWees

COMMITMENT TO COMMUNITY

DEPUTY SHERIFF FIRST CLASS

Grade: P07A – Non-Exempt

Starting Salary - \$65,874 Annually

\$5K signing bonus (First \$2.5K to be processed on date of hire)

POSITION OVERVIEW

The Carroll County Sheriff's Office is seeking currently certified or recently certified (within the past two years) law enforcement officers who meet the following criteria:

- Maryland (MPCTC) Law Enforcement Certification, and
- In addition, candidates must have at least 12 months of continuous full-service law enforcement experience following academy graduation by the date of hire.

Deputy Sheriff First Class personnel are responsible for patrolling assigned areas, enforcing laws and ordinances, protecting life and property, responding to calls for service, performing investigations, and supporting community safety. The Sheriff's Office operates 24/7, including weekends and holidays.

ESSENTIAL DUTIES

- Perform all essential law enforcement functions.
- Patrol assigned areas and respond to calls for service.
- Conduct thorough follow-up investigations until cases are closed or reassigned.
- Make arrests; search suspects for weapons or evidence; advise suspects of their rights.
- Prepare clear, complete, and accurate incident reports and warrant applications.
- Testify in court as required.
- Provide general public assistance (e.g., stranded motorists, missing persons, removing hazards, giving directions).
- Issue traffic summonses, warnings, parking tickets, and repair orders.
- Serve arrest warrants and court summonses.
- Offer crime prevention and security guidance to businesses and community members.
- Represent the agency in community presentations and uphold its Mission, Vision, and Values.
- Perform other related duties as assigned.

MINIMUM QUALIFICATIONS

To perform this job successfully, an individual must be a U.S. citizen and able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required.

Education and Experience

- High school diploma or a GED recognized by the State Board of Education that meets COMAR standards
- Currently in good standing with your law enforcement agency, or previously resigned in good standing

Knowledge, Skills, and Abilities

- Working knowledge of criminal law, motor vehicle law, and county ordinances.
- Understanding of modern police practices and procedures.
- Ability to perform all required law enforcement duties without restriction.
- Basic first-aid knowledge.
- Familiarity with court procedures and evidence presentation.
- Understanding of legal authority granted to police officers.
- Ability to interact with the public cooperatively, professionally, and firmly.
- Strong communication skills and the ability to handle sensitive situations with tact.

Certificates and Licenses

- Valid driver's license with no more than 4 points
- Eligible to possess and use a handgun under Maryland regulation

Physical Requirements

- Must meet agency physical agility and medical standards.
- For information on the physical agility requirements, please visit our website at:
<https://sheriff.carrollcountymd.gov/wp-content/uploads/2025/06/Physical-Agility-Test-Description-08.26.2025.pdf>
<https://youtu.be/25p-02KUWkY>

Character Requirements

- Mentally, emotionally, and physically stable.
- Demonstrates integrity, good moral character, and strong attention to detail.
- Conscientious, accountable, and dependable.

SELECTION PROCESS

- Application
- Integrity Questionnaire
- Physical Agility Test
- Oral Interview Board
- Confidential Questionnaire
- Conditional Offer
- Polygraph
- Psychological Examination
- Background Investigation
- Medical Examination
- Final Command Review/Interview (at the discretion of the Carroll County Sheriff's Office)
- Final Job Offer

REQUEST PROCEDURE

To be considered for this position, qualified candidates must complete and submit an employment application electronically through [PoliceApp.com](https://www.policeapp.com). For more information about the hiring process, and to view a list of our disqualifiers, visit our website at [CCSO Hiring Process](#).

"One or more positions may be filled using this vacancy announcement"

The Carroll County Sheriff's Office is an Equal Opportunity Employer